



DRIVEWAY/ACCESS/DRAINAGE PERMIT
OSCEOLA COUNTY ENGINEERING DEPARTMENT
1 COURTHOUSE SQUARE, SUITE 1100
KISSIMMEE, FLORIDA 34741
407-343-2600

ENGINEERING PERMIT NO: \_\_\_\_\_

FLOOD PERMIT NO: \_\_\_\_\_

Permission is hereby requested by: \_\_\_\_\_ to utilize County right-of-way for driveway ingress/egress
onto a County road located at: \_\_\_\_\_

Subdivision Name: \_\_\_\_\_ Parcel Number: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_ Phone Number: \_\_\_\_\_ Date: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_ EMERGENCY PHONE NUMBER: \_\_\_\_\_

ENGINEERING DEPARTMENT CONDITIONS:

- 1. It is understood that the work shall be completed on or before \_\_\_\_\_
2. It is also understood that this permit must be finalized before the power is released to the property or Certificate of Occupancy issued by the Building Department.
3. Call 407-343-2600 to schedule pre-pour inspections. ALL INSPECTIONS REQUIRE 24 HOUR NOTICE.
4. No final will be issued without a pre-pour inspection.
5. Four inches (4") dirt cover required over pipe unless otherwise stated.
6. Concrete driveway to be six inches (6") with wire mesh or Fibre Mesh Concrete within County right-of-way.
7. A two to one (2:1) sodded slope with mitered ends required for all culverts installed.
8. Read all conditions on reverse of this permit.
9. Must comply with Chapter 6.12 of the Land Development Code pertaining to Lot Grading.

BEFORE INSTALLING PIPE, CALL 407-343-2600 FOR GRADE SET

INSTALLATION REQUIREMENTS: ~ Foundation Survey Required ~ Elevation Certificate Required

Culvert to be \_\_\_\_\_ diameter, or arch equivalent, by \_\_\_\_\_ minimum length. Set invert of pipe \_\_\_\_\_ below grade.

- ~ Maintain Swale ~ Miami Curb ~ Sidewalk as Req'd Per Approved Plans
~ Maintain Swale at This Time ~ Sidewalk Required ~ Existing

Comments: \_\_\_\_\_

INITIAL INSPECTION BY: \_\_\_\_\_ DATE: \_\_\_\_\_

Comments: \_\_\_\_\_

GRADE SET BY: \_\_\_\_\_ DATE: \_\_\_\_\_

Comments: \_\_\_\_\_

CULVERT INSPECTION BY: \_\_\_\_\_ APPROVED DATE: \_\_\_\_\_

Size Installed: \_\_\_\_\_ x \_\_\_\_\_ Type: \_\_\_\_\_

PRE-POUR INSPECTION BY: \_\_\_\_\_ APPROVED DATE: \_\_\_\_\_

Comments: \_\_\_\_\_

FINAL INSPECTION BY: \_\_\_\_\_ APPROVED DATE: \_\_\_\_\_

Comments: \_\_\_\_\_

INSPECTOR'S NOTES, COMMENTS: \_\_\_\_\_

POST AT JOB SITE (In Permit Box)

Fee: \_\_\_\_\_ Receipt# \_\_\_\_\_

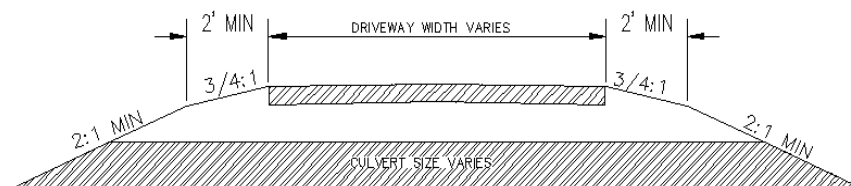
Building Permit No. \_\_\_\_\_

Cash: \_\_\_\_\_ Check# \_\_\_\_\_

## CONDITIONS

1. ALL CONSTRUCTION SHALL CONFORM WITH OSCEOLA COUNTY ROAD CONSTRUCTION SPECIFICATIONS. IT SHALL BE ASSUMED THAT CONTRACTOR IS AWARE OF ALL REQUIREMENTS SET FORTH BY THE COUNTY ENGINEERING DEPARTMENT AND THE OSCEOLA COUNTY LAND DEVELOPMENT CODE.
2. Every permit issued under the County Engineer under the provisions of Chapter 18 shall become null and void if the work authorized is not commenced within ninety (90) days of the permit approval date, or is not completed within six (6) months from the commencement of work. The permit shall also become null and void, if the work authorized by such permit is suspended or abandoned for a period of ninety (90) days, at any time after the work is commenced, except for delays caused by acts of God, or other causes beyond the permittee's control. Before such work can again be commenced or completed, a new permit must first be applied for and obtained. Permit application process must be started anew. Permit fees will be assessed as for an original permit. A singular extension, up to six (6) months, may be granted upon written request of the applicant, at the discretion of the County Engineer. Permits for construction of offsite improvements in conjunction with subdivision or site development will remain in effect until completion of the development or phase thereof.
3. This permit can be revoked at any time, for just cause, as determined by the Board of County Commissioners and/or the County Engineer, or his/their assignees.
4. It is understood and agreed that the rights and privileges herein set out are granted only to the extent of the County's right, title, and interest in the land to be entered upon and used by the permittee and the permittee will, at all times, assume all risks of and indemnify, defend, and save harmless the County of Osceola from any and all loss, damage, cost or expense arising in any manner on account of exercise or attempted exercise by the permittee.
5. The construction and/or modification of a driveway, entrance/exit, shall not interfere with the property and rights of adjoining lots, prior occupants or any others that might be affected. Swales shall remain open and free of debris in all County right-of-ways affected by construction or by permission herein. This shall include fill dirt, construction materials, equipment, and any other such material that will cause restriction to drainage. A temporary culvert pipe can be used in certain areas (information about size and type available from inspectors) to allow construction equipment and delivery of materials to job site without damage to County right-of-way.
6. All materials used for and in construction shall be subject to inspection by the County Engineer or his representative.
7. Osceola County property shall be restored to its original condition, prior to issuance of Certificate of Occupancy, as far as practical, including repair of any damage or injury to the road by reason of the work performed.
8. Required sketches, drawings, plans and cross sections covering details of this work shall be attached to and become a part of this permit.
9. It is expressly stipulated that this permit is a license for permissive use only and that the placing of facilities upon public property pursuant to this permit shall not operate to create or to vest any interest or property right in said holder.
10. The holder of this permit shall take all safety measures, including the placing and display of caution signs and signals as are required by the Florida Department of Transportation Manual on Uniform Traffic Control Devices for Streets and Highways.
11. As set forth on permit requirements, a pre-pour inspection is required in all cases where concrete shall be used as the surface cover on any driveway that extends onto or over County (Public) right-of-ways. Where a culvert pipe will be covered with concrete, a minimum thickness over the pipe shall be 4" and gradually increase to a depth of 6 inches at the road or highway edge. Concrete driveways shall have a depth of 6 inches that extends from the edge of pavement to the right-of-way limit. This area must also have wire mesh or fibre mesh concrete throughout. Forms used shall have the same depth as the intended pour. In the event a pre-pour inspection was not performed prior to pouring concrete, the Contractor shall assume all responsibility for deficiencies and may be required to completely remove the concrete, at his expense, from the right-of-way. Core samples may be taken to verify depth and strength and it is further understood that the Contractor shall be responsible for all expenses to obtain and test the core samples.
12. This permit, and all attachments, shall be posted at the construction site, protected from the weather, to enable the County Inspector(s) to sign off each segment. Permit(s) must remain on site until the final inspection has been signed off "Approved" by the Inspector(s).
13. No structures, lights, signs, landscaping or other obstructions shall be placed in the County right-of-way. Mailboxes shall be placed on a wood or metal post or other such material that will not present a hazard. Masonry mailbox structures are expressly prohibited.

TYPICAL CROSS-SECTION GUIDE  
FOR CULVERT INSTALLATION



THE CULVERT LENGTH WILL BE FORMULATED FROM THE DRIVEWAY WIDTH  
ALONG WITH THE SLOPE DIMENSIONS AND MITERED END-SECTIONS